



Instructional Coach 2021 Summer Program

OVERVIEW

[Breakthrough Providence](http://breakthroughprovidence.org) is a year-round, academic program that pursues a dual mission to increase the academic opportunity for highly motivated, underserved students and get them into college ready to succeed; and inspire and develop the next generation of teachers and educational leaders. Breakthrough Providence is a part of the national [Breakthrough Collaborative](http://breakthroughcollaborative.org), comprising 30+ sites across the country and Hong Kong, working to bridge the opportunity and achievement gap for students and teachers.

The intensive four-week summer program for rising 7th and 8th graders is a key component of Breakthrough's effort to ensure students are on an academically rigorous path through middle school while also focusing on their social-emotional health. Summer programming consists of core academic classes (math and English) as well as leadership and identity development.

RESPONSIBILITIES - VIRTUAL

COLLABORATION

- Curriculum Development - Content
 - English Instructional Coaches assist in developing curricular resources for the 4-week summer session. These resources will use assessment data to guide lesson planning.
 - Math Instructional Coaches assist in developing curricular resources for the 4-week summer session. These resources will use assessment data to guide lesson planning, Pre-Algebra, Algebra, and basic Geometry.
- Curriculum Development - Skills
 - Instructional Coaches will review PPSD and Rhode Island state subject-area skills lists that teachers are expected to cover throughout the summer program
 - Instructional Coaches will review the WAIWAIB (Social Justice) curriculum and develop opportunities for teachers to differentiate and personalize lesson plans for their students.

SHARED FACILITATION RESPONSIBILITIES DURING TEACHER TRAINING

- Conduct teacher training sessions in conjunction with Program Directors, guest speakers, and alumni teachers. This will take place in person.

CONTINUED TEACHER SUPPORT THROUGHOUT THE FOUR WEEK-SUMMER PROGRAM

- Teacher Support - English/Math
 - During Teacher Training, work with teachers to develop a four-week curriculum plan based on the content chosen for their grade/subject *and* the identified subject-area skills lists.
 - Conduct regular observations regarding teacher qualities and skills and provide the necessary coaching to Teaching Fellows
 - On a bi-weekly basis, collect, review, edit, and continue to coach teachers on how to write engaging, skill-based lesson plans.
 - Assist teachers with classroom management skills and creating a well-structured and positive learning environment.
 - Every week, conduct 1-on-1 check-ins with teachers regarding goals, progress, and team teaching dynamics.
 - Assist teachers in planning and executing their summer-long social justice service-learning project that will be presented at the end of the 4-week program.
- Teacher Support - WAIWAIB
 - Conduct bi-weekly training to communicate lesson frameworks from WAIWAIB core curriculum.
 - Every week, collect, review, and give written feedback to teachers on their personalized lesson plans from WAIWAIB core curriculum.

CONTINUED COLLABORATION WITH ADMINISTRATORS

- Meet with Administrators during weekly meetings to give teacher updates and feedback on the overall program.
- Work with the Dean of Faculty to plan and organize weekly Professional Development sessions for Teaching Fellows to take part in

DOCUMENTATION AND RESOURCE DEVELOPMENT

- Contribute to our collection of teaching resources for either Math or English.
- Complete all program evaluations by the end of the program.

QUALIFICATIONS

- At least 2 years of professional teaching experience (middle school level preferred).
- Experience working with 7th or 8th grade English or Math curricula.
- Ability to work with staff and students from diverse backgrounds.
- Experience mentoring/managing young adults
- Exceptional verbal and written communication skills and strong facilitation skills
- Familiarity and comfort using GoogleSuite
- Experience collaborating with others to share best practices within and across content areas.
- Experience working with high school and college students.
- Experience guiding others to become reflective in their practices.
- Experience implementing strategies and reworking based on feedback.
- Experience implementing social justice themes into lessons.
- Proficiency in Spanish, highly preferred.
- Ability to work occasional evening and weekend events as needed.
- Prior Breakthrough experience is welcomed but not required.

QUALITIES

- Team player, with the ability to develop trusting relationships quickly and sincerely.
- Student-centered, with instincts to listen to and elevate the voice and contributions of young people.
- Culturally competent, with knowledge of the -isms and how structural inequality impacts our daily lives.
- Committed to social justice work that aims to ensure equity within the Breakthrough community, Providence, and society at large.
- Professional, with strong problem-solving skills and a flexible attitude.
- Humorous, with the ability to be silly and laugh at oneself.

SUPERVISION - VIRTUAL

The Instructional Coach will report directly to the Dean of Faculty. You may expect formal and informal, weekly, and daily check-ins respectively.

DATES & HOURS

There will be an optional opportunity to join the virtual **National Breakthrough Collaborative Spring Training, via Zoom, during the week of April 19th**. This will provide the opportunity to learn about Breakthrough culture and pedagogy and network with other members of the collaborative.

Staff Training - In -Person *(to support with training sessions)*

- Monday, June 28, 2021 - Thursday, July 1, 2021 | 10:00 am to 5:00 pm
 - Thursday, July 1, 2021 will be a half-day
- Monday, July 5, 2021 – Friday, July 9, 2021 | 10:00 am to 5:00 pm

Student Program

- Monday, July 12, 2021 - Friday, August 6, 2021 | Mon – Fri, 9:30 am to 12:15 pm and 2:15 to 5:00 pm
- Friday, August 6, 2021: Celebration 6:00pm - 7:00pm

Staff Wrap-Up

- Monday, August 9 - Thursday, August 12 | 10:00 am to 2:00 pm

COMPENSATION

- Stipend commensurate with experience and time commitment.
- \$2,500 (pre-tax) stipend. Returning Instructional Coaches receive a returning bonus of an additional \$100.

APPLICATION INSTRUCTIONS

Interested candidates should apply through the Breakthrough Collaborative [application portal](#), by **May 1, 2021**.

FOR MORE INFORMATION

If you have additional questions or wish to get more information about our organization please go to our website at www.breakthroughprovidence.org or email apply@breakthroughprovidence.org with the position you are inquiring about in the subject of the email.

We look forward to seeing your application to join our Summer 2021 Team!